

ATHLONE KINDERGARTEN REGISTRATION

Registrations can be completed in advance. Registrations for Kindergarten will not be accepted before Friday, February 9th. Students must be registered at their catchment school. If your address is not in Athlone's catchment, please see the letter in this package on how to sign up on the Athlone waiting list.

- A. Child must be 5 YEARS OF AGE before December 31, 2024. (Born in 2019)
- B. Please ensure that you have the proper birth certificate (not a photocopy and not a copy of registration of birth) with you at registration time. You will also require proof of address (for example a driver's license or Manitoba Health card). Registration is at the school office, on Friday, February 9, 2024, from 8:00 A.M. to 5:30 P.M. *Registrations will not be accepted before this date.*
- C. Please make note of the following information:
 - 1. If your Kindergarten child is eligible for bussing to and from school, please request the afternoon Kindergarten class.
 - 2. If your child will be attending Heritage Children's Centre (Athlone Site), please request the morning Kindergarten class.



St. James–Assiniboia School Division

Great Schools for Growing and Learning

J.M.T. Moffatt
Superintendent

C.M. Melville
Secretary-Treasurer / Chief Financial Officer

Dear Parents/Guardians,

If you are wishing to register your child at a school that is not your catchment area school, please be aware of the following:

Online waitlist begins Friday, February 16, 2024 at 8:00 a.m. Upon completion, you will receive an electronically dated and time stamped form which will establish an ordered waiting list. To complete this form, follow the link, which can be found on your school's website:

As in the past, out-of-catchment children attending in-school daycares will not receive priority for registration, as classrooms are staffed based upon the number of expected in-catchment registrations.

Younger siblings of out-of-catchment students already accepted in the school will receive priority and will be placed at the top of the ordered wait list in the sequence in which they registered.

All students on this waitlist should be registered first at their catchment school. More information about which is your catchment school can be found on our School Locator at this link:

<http://bit.ly/sjasd-locator>

Out-of-catchment students in Kindergarten, Grade 6, or Grade 9 will be notified of acceptance by June 14, 2024. Other grades may be advised earlier. This follows the guidelines for the provincial schools of choice legislation.

Out-of-catchment student acceptance is on a first-come, first-served basis with in-division students receiving priority over out-of-division students.

Any questions or concerns should be discussed with the Principal(s). The following link may also be of interest:

Manitoba's Schools of Choice Policy: <http://bit.ly/mb-choice>

Sincerely,

A handwritten signature in black ink that reads "Jenness Moffatt".

Jenness Moffatt
Superintendent

Athlone School Early Years Program

Kindergarten Overview

Teacher: Mrs. C. Lavallee/Mrs. C. Wozny

This overview is intended to provide an outline of main ideas and skills taught during the kindergarten program based on the various curriculums. It is not intended to be all inclusive.

Language Arts

The language arts program provides children with several opportunities to listen, speak, read, write, view and represent.

Throughout the year children will be taught the following skills:

- Retelling storybooks
- Sharing personal stories
- Making connections to others' stories
- Participating in shared reading
- Experiencing books from a variety of genres
- Developing a sense of story
- Predicting outcomes in stories
- Experimenting with sounds and rhythms of language (such as nursery rhymes, songs and finger plays)
- Developing reading comprehension strategies through listening of stories and reading of simple texts (at student's level)
- Reading familiar texts (poems, favorite books, daily message)
- Recognizing environmental print, symbols, and familiar logos
- Learning the concepts of print which include; print is organized from top to bottom and left to right, one to one matching and return sweep
- Recognizing their own name
- Recognizing upper and lowercase letters
- Recognizing that letters represent sounds and match sounds with print
- Forming recognizable letters (upper and lower case)
- Using drawings and labels (words) to express ideas, feelings and information
- Connecting sounds with letters in words and recording them
- Writing simple stories
- Using active listening
- Participating in whole class and small group discussions and collaborative tasks

The above skills will be taught through:

1. Shared Reading
2. Shared Writing
3. Listening and Retelling of Stories
4. Interactive Writing
5. Explore Centres
6. Writing Workshops
7. Phonological Awareness
8. Show and Tell

Mathematics

The 3 strands of the kindergarten mathematics curriculum include:

1. Patterns and Relations
2. Shape and Space (Measurement and 3-D objects and 2-D shapes)
3. Numbers

The process of problem solving, mental mathematics and estimation, communication, connections, reasoning, technology and visualization are included throughout the above strands.

The children will develop the following concepts:

- Sorting and classifying objects into sets by colour, size, shape, or for their own reasons
- Recognizing, reproducing, creating and extending patterns
- Understanding and using counting sequences to 10 (forward and backward counting)
- Counting past 10
- Developing a sense of 2-D shapes (circle, triangle, rectangle) and 3-D objects (cube, cone sphere, cylinder, prism)
- Identifying and using position and spatial relationships (over, under, above, below, beside, in front, behind, left, right, first, last, inside, outside, between)
- Making equivalent, more and less sets
- Arranging sets of objects in order of size, by length or height
- Making predictions (never, sometimes, always, probably)
- Naming the days of the week and sequencing events
- Exploring measurement (shorter, taller, less, more, heavy, light, empty, full)
- Recognize at a glance and name familiar arrangements of 1 to 5 (objects or dots)
- Show a number as two parts using pictures and name the number of objects in each part

Themes

Our Science, Social Studies, Health and Music programs are all incorporated into our themes.

Possible Themes:

- All About Me
- Seasons
- Fall (Apples, Pumpkins)
- Trees
- Colour
- Paper
- Community Helpers and the Community
- Nutrition
- Winter
- Mittens
- Spring (Bugs, Butterflies)
- Fairy Tales/Nursery Rhymes
- Holidays: Halloween, Christmas, Valentines Day etc.

Methods of Evaluation

1. Daily observation and anecdotal notes
2. Daily work samples
3. Individual assessments
5. Observation survey
6. Checklists

Athlone School

**110 Athlone Drive
Winnipeg, Manitoba R3J 3L4
Phone No. (204) 832-1373 Fax No. (204) 885-2273**

Why Peanut/Nut Aware

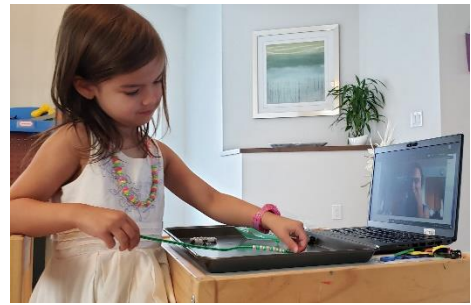
There are students and staff at our school with life-threatening allergy to peanut and nut products.

The peanut is one of the world's most highly allergenic foods. Peanuts can be found directly in products (e.g. peanut butter), or indirectly, by cross contamination. They are finding their way into more foods during the manufacturing process.

Peanut allergies are on the rise. Statistics show that peanut allergies have doubled in Canada within the last few years. It is very important to realize that, with this life-threatening allergy, even trace amounts of residue can kill. Peanut residue is sticky in nature and can adhere to objects like tabletops, chairs, doorknobs, computer keyboards, sports equipment, taps, etc. for extended periods of time. If a peanut-allergic child makes contact with any residue, there is a risk of that child having an anaphylactic reaction. This is why our school is peanut aware. We, as a community, want to provide the safest environment for all children.

When sending food to school (e.g. snack foods, homemade lunches, holiday/party treats, etc.), please do not send peanut butter products or any products indicating "may contain" statements listed on the food labels. It is also important that, before coming to school in the morning or after lunch, that your child wash his/her hands if he/she has eaten any peanut butter/peanut products.

Avoidance is the key in preventing the occurrence of an anaphylactic reaction. We realize that, at times, this may be an inconvenience, but please understand the importance of this life-threatening allergy.



Do you have a child entering Kindergarten? If so, Literacy Links is for YOU 😊

Literacy Links is a FREE summer literacy program in the St. James-Assiniboia School Division that supports parents in understanding how to develop a positive literacy and numeracy environment in the home setting. Children will be engaged in a wide variety of play-based and enriching learning experiences during the Literacy Links sessions. A literacy facilitator will demonstrate and provide hands-on activities which support early literacy and numeracy development, build fine motor skills, and create a strong connection between home and school.

Children will receive a series of six virtual sessions using Microsoft Teams with their Literacy Links Facilitator. A home package of play-based materials will be dropped off for children to engage with on the other side of the screen. Feedback from parents has been extremely positive:

- *"The virtual model Literacy Links created was impressive and gave us so many ideas to incorporate learning into our day. My child was so excited for his sessions and has learned so much."*
- *"Being able to complete the program virtually was convenient and very engaging! My child loved the one-on-one time."*
- *"The sessions were very interactive and touched on core developmental areas for a wonderful introduction to the school system!"*

To register, complete the registration form (found on the division website) and email it to literacylinks@sjasd.ca
Please direct any inquiries to literacylinks@sjasd.ca



St. James-Assiniboia School Division



Registration Form 2024

Name of Child _____

Birthdate _____

Registered for Kindergarten at _____ School

Parent/Caregiver _____

Address _____

Language Spoken at Home _____

I may be contacted at:

Home _____ Work _____ Cell _____

Email _____

Please return completed registration form to your local elementary school, or email it to literacylinks@sjasd.ca



Speech and Language

Kindergarten Information Evening

Dear Caregivers,

Welcome to kindergarten! My name is Jenn Tsouras and I am the Speech-Language Pathologist working at your school. Many children at this age have speech and/or language difficulties ranging from mild to severe and can involve:

Difficulty Speaking Clearly

- difficulty making speech sounds or stuttering,

Difficulty Understanding Language

- difficulty listening, understanding words/concepts, following directions, understanding and responding to story questions

Difficulty Using Language

- difficulties finding words, speaking in sentences, asking questions, using correct word order and grammar, engaging in conversations

If you have concerns regarding your child's speech or language development and would like to discuss them before your child starts kindergarten, please feel free to call me at 885-1334 (ext#2339) or e-mail me at jennifer.tsouras@sjasd.ca I'd be happy to discuss any concerns you may have.

Looking forward to meeting all the new kinders!!



Jenn Tsouras, RSLP, M.S., SLP
Speech-Language Pathologist



ACCESS Winnipeg West

280 Booth Drive
Winnipeg, MB R3J 3R7
Phone: 204-940-2040



January 18, 2024

Dear Parents/Legal Guardians,

Vaccines have been shown to be a safe and effective way of protecting children from diseases. It can also protect other persons who cannot be immunized due to certain health conditions. It is thus very important to make sure that your child is up to date with their immunizations.

We strongly recommend that children between 4 and 6 years of age receive the following immunizations:

Vaccine name	
Measles, mumps, rubella and varicella vaccine (MMRV vaccine)	Preschool
Diphtheria, tetanus, pertussis and polio vaccine (DTaP-IPV vaccine)	Preschool

Please check your child’s immunization records to see if your child is up to date. You can visit the Manitoba Health website to know more about routine immunizations for infants and children (<https://www.gov.mb.ca/health/publichealth/cdc/div/schedules.html>). You can also discuss this with your primary care provider.

If your child needs immunizations, your primary care provider (family physician or pediatrician), a walk-in doctor, a nurse practitioner or a public health nurse can provide them.

If you do not have a copy of your child’s immunization record, you can call the WRHA immunization records request line at **(204) 938-5347**.

If you are new to Manitoba, you can provide a copy of your child’s immunization records to your local public health office. These records will be entered in the Manitoba immunization registry.

If you have questions or do not have access to a health care provider to immunize your child, please call your local public health office at **204 940-2040**.

Sincerely,

Public Health Nurse



St. James–Assiniboia School Division

Great Schools for Growing and Learning

J.M.T. Moffatt
Acting Superintendent

C.M. Melville
Secretary-Treasurer / Chief Financial Officer

Dear St. James-Assiniboia School Division Families;

Re: Indigenous Identity Declaration

The Province of Manitoba requests that school divisions give First Nations, Metis, and Inuit students an opportunity to declare their cultural identity. The Indigenous Identity Declaration (I.I.D.) collects information about the ancestral/cultural background of Indigenous students. Accurate data is essential in improving the programming in St. James–Assiniboia School Division, and helps us in supporting student success.

The form includes an opportunity for parents to indicate if they are declaring their child for the first time, whether they want to alter or edit a child's previously declared identity, or whether they are simply confirming that a previous declaration has been made.

Declaring your Indigenous Identity is always voluntary, and it can be completed at any point during your child's educational journey.

If you are interested in declaring your child's Indigenous identity, please complete the registration form and return it to your school's office as soon as possible. If you can't remember if you have declared in the past, please feel free to do it again to ensure your family is included.

For more information, please visit http://www.edu.gov.mb.ca/iid/aid/q_a.pdf or <http://www.edu.gov.mb.ca/iid/aid/brochure.pdf>

Thank you in advance for your support!

St. James-Assiniboia School Division



Great Schools for
Growing and
Learning

ATHLONE SCHOOL

110 Athlone Drive
Winnipeg, Manitoba R3J 3L4
Phone: 204-832-1373 Fax: 204-885-2273
Email : athlone@sjasd.ca

Date Received _____

File Requested: _____

STUDENT REGISTRATION 2024-2025

NOTICE: This registration form is to be completed by the parent/guardian. Providing false, misleading or incomplete information in this application will constitute just cause for possible withdrawal from school.

REGISTRATION INFORMATION

You are enrolling your child in Grade: K-AM K-PM 1 2 3 4 5 (Please circle one)

Previous School Attended: _____ Previous Grade: _____

STUDENT INFORMATION

LEGAL NAME: _____ / _____ / _____
(On Birth Certificate) Last Name First Name Middle Name

I agree to provide a birth certificate for the child (if not previously submitted) and two official documents with the current address of the legal guardian(s).

Preferred First Name: _____ Birth Date: _____ / _____ / _____
mm dd yyyy

Gender: M F Trans Person Two Spirit Gender Non-Conforming Pronoun: _____

Home Phone Number: _____ Student Cell Number (if applicable): _____

Mailing Address: _____ / _____ / _____ / _____
Street/Apt # City Province Postal Code

If your current school is not in St. James-Assiniboia, have you ever attended school in Manitoba? Yes No

If yes, name of school: _____ Manitoba Education (MET) #: _____

FAMILY INFORMATION

Parent Name: _____ Relationship to Student: _____

Address (if different from above): _____ City: _____ Postal Code: _____

Home Phone: _____ Cell Phone: _____ Email: _____

Name of Employer: _____ Work Phone: _____

Phone number you would like used as the main contact number: _____

Parent Name: _____ Relationship to Student: _____

Address (if different from above): _____ City: _____ Postal Code: _____

Home Phone: _____ Cell Phone: _____ Email: _____

Name of Employer: _____ Work Phone: _____

Phone number you would like used as the main contact number: _____

Legal Custody (if applicable – as appointed by the Court of Queen’s Bench):

Joint One Parent Guardian Child and Family Services

Name of person(s) who has (have) legal custody: _____

If joint custody, is there primary care and control assigned? Yes No To whom? _____

Legal documentation provided (court orders, restraining orders, etc.) Yes No

Other Related Information: _____

Legal Guardian’s Name: _____ **Relationship to Student:** _____

Address (if different from above): _____ City: _____ Postal Code: _____

Home Phone: _____ Cell Phone: _____ Email: _____

Name of Employer: _____ Work Phone: _____

Phone number you would like used as the main contact number: _____

In Care of CFS? (agency name, worker, telephone, etc): _____

Siblings: Name: _____ Age: _____ Grade: _____ School: _____

Name: _____ Age: _____ Grade: _____ School: _____

Name: _____ Age: _____ Grade: _____ School: _____

Name: _____ Age: _____ Grade: _____ School: _____

Language(s) spoken at home, other than English: _____

MEDICAL INFORMATION

Manitoba Health # (9-Digit): _____

Primary Healthcare Provider’s Name: _____ Phone Number: _____

Does your child have accident insurance? Yes No Insurance Co. Name: _____

It is important that we are aware of any medical conditions or on-going prescribed medications.

Diagnosed Health Needs - Please check all that apply:

Is the student on any on-going prescribed medications: Yes No Specify: _____

(Administration of Prescribed Medication Form must be completed)

If yes, who administers during school hours: Home Self School

Allergies Yes No EpiPen Yes No Allergic to: _____

Asthma Yes No Inhaler Yes No

Diabetes Yes No Seizures Yes No

Hearing Yes No Vision Yes No

Other – Please Specify: _____

Do you have any concerns regarding your child’s speech and language? Yes No

Does this student have a URIS file? Yes No

If you answered “Yes” to ongoing medical conditions and do not have a URIS file, would you like your child to have a divisional health care/URIS plan (developed by a Registered Nurse: WRHA)? Yes No

If your child has a Medic Alert Member ID number, please provide: _____

EMERGENCY CONTACT INFORMATION

We request that you provide us with the names and phone numbers of at least two contacts, other than yourself (a step-parent, relative, friend, or neighbor), in case we are unable to contact you:

Contact Name: _____ **Relationship to Student:** _____

Home Phone: _____ Cell Phone: _____ Work Phone: _____ Ext. _____

Contact Name: _____ **Relationship to Student:** _____

Home Phone: _____ Cell Phone: _____ Work Phone: _____ Ext. _____

Contact Name: _____ **Relationship to Student:** _____

Home Phone: _____ Cell Phone: _____ Work Phone: _____ Ext. _____

STUDENT PRESENCE AND ENGAGEMENT AND STUDENT CONDUCT POLICIES

All students and parents are responsible for ensuring that they are familiar with and comply with the Schools' Student Presence and Engagement and Student Conduct Policies. Copies of the policies are available in the school office and will be distributed at the beginning of the year.

CATCHMENT

Do you live in this school's catchment area? Yes No

If no, what is your catchment school? _____

If no, why did you choose to register at this school instead of your catchment area school? Please write below:

CHILD CARE (If Applicable)

Child Care Centre your child will be attending: _____

Private Sitter Name: _____ Address: _____ Ph: _____

USE OF PHONE NUMBER AND EMAIL

Yes No I give permission to the school to give my phone number and/or email address to school parent organizations so that I may be contacted for special functions that are carried out by these organizations.

Yes No **Canada Anti-Spam Legislation:** I consent to receive email in the form of newsletters, school updates, and announcements regarding division and school activities, including fundraising and promotions.

Note: Special announcements and events are also broadcast using the divisional School Messenger telephone system.

INDIGENOUS IDENTITY DECLARATION

Indigenous Identity Declaration helps to support the efforts of Manitoba Education and Training and school divisions to plan and improve programs in a way that is responsive to Indigenous learners.

(Providing this personal information is voluntary and optional. It is being collected in compliance with section 36(1)(b) of The Freedom of Information and Protection of Privacy Act as it is necessary for and relates directly to the activity of Manitoba and school divisions to plan, deliver and improve programs.)

1. I _____, (name of parent/guardian, please print clearly):

- Am submitting my child's Indigenous Identity Declaration for the first time
- Am making changes to my child's Indigenous Identity Declaration
- Already submitted my child's Indigenous Identity Declaration and have no further changes to make at this time.

2. Is your child an Indigenous person, that is, First Nation (North American Indian), Métis, or Inuk (Inuit)? Note: First Nations (North American Indian) include Status and Non-Status Indians

If "Yes", mark the square(s) that best describe(s) your child now:

- Yes, First Nation (North American Indian)
- Yes, Métis
- Yes, Inuk (Inuit)

3. Which best describes your child's Indigenous cultural-linguistic identity? Please note that your child does not need to speak the language in order to declare. Please select up to two choices:

- | | |
|--|---|
| <input type="checkbox"/> Anishinaabe (Ojibway/Saulteaux) | <input type="checkbox"/> Ininiw |
| <input type="checkbox"/> Dene (Sayisi) | <input type="checkbox"/> Dakota |
| <input type="checkbox"/> Oji-Cree | <input type="checkbox"/> Michif |
| <input type="checkbox"/> Inuktitut | <input type="checkbox"/> Other (please specify) _____ |

For more information about Indigenous Identity Declaration, please contact:

Indigenous Inclusion Directorate

510 Selkirk Avenue

Telephone: 204-945-7886 Email: iid@gov.mb.ca

Or visit the website at: <http://www.edu.gov.mb.ca/iid/abidentity.html>

Parent/Guardian Signature: _____

Date: ____ / ____ / ____
mm dd yyyy

The Physical Education/Health Education curriculum is mandated by Manitoba Education. Content related to substance use and abuse, personal safety and human sexuality is considered potentially sensitive.

Potentially sensitive content must be treated in ways that are appropriate for the local school and community context. Manitoba Education recognizes that the prime responsibility for education about issues of sexuality, including healthy relationships, consent and sexually transmitted and blood borne infections, rests with the family. It is clear to parents, teachers, and community health leaders that young people must have knowledge, skills, guidance and support if they are to make responsible and health and wellness enhancing decisions.

In accordance with this, the option is available for parents of students at all grade levels to decide whether the student should receive school-based delivery of potentially sensitive content, or delivery in an alternative setting of their choosing. Parents will be notified of the start date and topics to be covered prior to the program delivery.

- Yes**, I give my child permission to **receive school-based delivery** of the potentially sensitive content as outlined in the Physical Education/Health Education Curriculum.
- No**, I prefer that my child receive delivery of the potentially sensitive content as outlined in the Physical Education/Health Education Curriculum **in an alternative setting**. I understand that I am responsible for ensuring the delivery of the potentially sensitive content. Resources and curriculum materials are available through your school or on the Manitoba Education website at <http://www.edu.gov.mb.ca/k12/cur/physhlth/resources.html>

Parent/Guardian Signature: _____ **Date:** ____/____/____
mm dd yyyy

PARENT/GUARDIAN AND STUDENT CONSENT FOR SEARCH **JIHA-E-1**

Lockers, cupboards, desks and any other storage areas are the property of the St. James-Assiniboia School Division and as such the Division reserves the right to inspect the contents of these areas at any time. School administrators have the authority to conduct an inspection of these areas, locked or unlocked, whenever they have reasonable grounds to believe a school or division regulation, rule or discipline has been breached or a violation of the law has occurred and the search will reveal evidence of that breach or violation.

Students should consider whether they wish to keep items of a private nature in the locker.

Both parent/guardian and student must sign the Parent/Guardian and Student Consent for Search form at the time of registration in accordance with Policy JIHA, JIHA-R (Search of Student Desks, Lockers, Storage Areas, Student Effects and Student Driven Vehicles).

I have read, understand and agree with the above.

Student Signature: _____ **Date:** ____/____/____
mm dd yyyy

Parent/Guardian Signature: _____ **Date:** ____/____/____
mm dd yyyy

Note: Parents will be asked annually to sign off on JIHA-E-1 on the School Registration Form.

INTERNET USE PARENT ADVISORY **IJNDC-E-1**

The St. James-Assiniboia School Division strongly believes that technology and access to the internet are valuable resources that teachers will use as a means to extend and enhance the learning experiences in the classroom. As such, you may expect your child to have regular access to the technology available in their school and in turn, access to the internet.

Additionally, all St. James-Assiniboia students will be supplied with a Division managed Office 365 account providing them with an email address, cloud based document storage and a set of productivity and collaboration tools that can be used at school and at home.

These resources are being provided to students with the understanding that they will be used for educational purposes only and all such use will abide by the following Division policies:

- Acceptable Student Use of Digital Technologies and Electronic Communications (Policy IJNDC and Regulation IJNDC-R)
- Acceptable Student Use of Digital Technologies and Electronic Communication (Exhibit IJNDC-E-2)
- Student Conduct (Policy JK)

STUDENT ACCEPTABLE USE AGREEMENT**IJNDC-E-1**

I have read, or will ensure that I read, and agree to comply with the Division policies (IJNDC, IJNDC-R, IJNDC-E-2, JK) regarding my responsibilities as a St. James-Assiniboia School Division student as they pertain to my use of Information Technology. I understand and agree that access to technology as provided by the School Division is to be used for educational purposes only, that there is no expectation of privacy, and that the Division has the right to access and monitor the information in the accounts.

School: _____
 Student Name: (Print) _____ Grade: _____

As a parent or guardian of the above student, I have read, or will ensure that I read, and agree to support the Division's Student Acceptable Use Policies. (IJNDC, IJNDC-R, IJNDC-E-2, JK) *(Parent or guardian signature required for students less than 18 years of age)*

Name of Parent or Guardian: (Print): _____

Student Signature: _____

Date: ____ / ____ / ____
 mm dd yyyy

Parent/Guardian Signature: _____

Date: ____ / ____ / ____
 mm dd yyyy

Note: Parents and/or students will be asked annually to sign off on Section B of IJNDC-E1 on the School Registration Form. For students who turn 18 years of age during the school year, the school will ensure that the student signs a new media release prior to their 18th birthday.

PRINT & DIGITAL MEDIA RELEASE FORM**IJNDC-E-1**

The St. James-Assiniboia School Division recognizes that print media, digital media and the internet provide an ideal means to showcase, celebrate and promote school and Divisional activities and share student work with other students, parents/guardians, staff and the global community.

At the same time, however, the Division remains committed to protecting the privacy and safety of all students. For this reason, the Division has established a protocol for the publication, broadcast and distribution of print and digital media under regulation IJNDBA-R and policy IJNDBA.

School Division managed/sanctioned online sites are defined as:

- the Division website;
- school websites;
- teacher websites;
- teacher blogs;
- School Division sanctioned social media tools (as defined in policy GBEE);
- School-wide moderated public social media networks (as defined in policy GBEE).

The School Division requires parent/guardian consent for the use of their child's photograph, video or audio recording, samples of their child's work and the use of their child's name under the circumstances detailed below.

1. Use of Student Photograph and Name in Print and/or Digital School Yearbook*

The following may appear in print or digital versions of the school yearbook:

- Student photographs
- Video and/or audio recordings of students
- Students may be identified by first and last name.

* The term School Yearbook may also include any similar print or multimedia "school souvenir" collection to be distributed to the student body or a smaller group thereof.

2. Publication of Student Photos, Student Work Samples, Video /Audio Recordings and Use of Student Names

For the purposes of highlighting and celebrating events and activities in the school, student photographs and samples of student work may appear:

- in the printed version of the school newsletter.
- in any printed promotional material for the School Division.
- in the local community or city newspaper.
- in the online version of the school newsletter which is posted to the school website.
- on publicly accessible School Division managed/sanctioned online sites as defined above.

Video and/or audio recordings of student activities or events may appear:

- in any multimedia promotional material for the School Division.
- on publicly accessible School Division managed/sanctioned online sites as defined above.
- on television and/or radio broadcasts.

NOTE: At times, schools may choose to stream public events such as sports games, awards ceremonies or music concerts to the internet. As these events are public in nature, privacy legislation does not require the School Division to obtain parental consent to stream the event. The school will advise parents, however, when such events are being streamed to the internet.

Publication of Student Names

Students will only be identified by first name in any of publishing formats described above. In cases where a student is being recognized for a local, provincial and/or national award, both first and last names may be used.

Media Release Form Signatures

Please indicate your media release preferences and sign below. If you have any questions or require clarification related to the media release, please speak with your school administrator.

1. Permission for School Yearbook Use

YES, I DO grant the St. James-Assiniboia School Division permission to publish and distribute my child's (or my) photograph or video/audio recording in the print or digital version of the school yearbook.

NO, I DO NOT grant the St. James-Assiniboia School Division permission to publish and distribute my child's (or my) photograph or video/audio recording in the print or digital version of the school yearbook.

2. Permission for All Other Media Use

YES, I DO grant the St. James-Assiniboia School Division, and other media outlets as described, permission to publish my child's (or my) photograph, work samples, video and or audio recordings and name as per the guidelines detailed above.

NO, I DO NOT grant the St. James-Assiniboia School Division, and other media outlets as described, permission to publish my child's (or my) photograph, work samples, video and or audio recordings and name as per the guidelines detailed above.

Name of Student (Print): _____
(For students 18 years of age or older only)

Student Signature: _____
(For students 18 years of age or older only)

Date: ____/____/____
mm dd yyyy

Name of Parent or Guardian (Print): _____
(Required for students less than 18 years of age)

Parent/Guardian Signature: _____
(Required for students less than 18 years of age)

Date: ____/____/____
mm dd yyyy

Note: Once dated and signed, this form shall remain in effect for the current school year or until consent is revoked. You may, at any time, amend this form by notifying (in writing) the school principal of the change. Consent of parents/guardians may be withdrawn at any time.

The personal information is being collected under the authority of The Public Schools Act and the Education Administration Act for school division student registration purposes. It is protected by the Protection of Privacy provisions of The Freedom of Information and Privacy Act, and the Personal Health Information Act. If you have any questions or concerns about the collection of this information, contact the Access and Privacy Officer at the St. James-Assiniboia School Division, 2574 Portage Avenue, Winnipeg, MB R3J 0H8, telephone: 204-888-7951.

TRANSPORTATION

The St. James-Assiniboia School Division Transportation Policy is subject to change.

Please note: At this time, no purchase seats will be offered for the 2024-25 school year. Your catchment school will update you after November 1, 2024 if an opportunity to apply for purchase seats becomes available, based on individual routes.

Eligible Riders:

Yes No My child requires transportation to and from school.

Yes No Someone must be at the stop to receive the student at drop-off.

NOTE: If "yes" is checked, the student will be transported back to the school if someone is not waiting to receive the student at the doors of the bus. Written notice must be provided to the school to change this status.

Transportation Address Information:

Pick-up

- Same as home address
 Different address*
 Not required

Drop-off

- Same as home address
 Different address*
 Not required

(*) If the pick-up/drop-off address is **different** from home address, please indicate below:

Daycare/Caregiver Address: _____ Phone Number: _____

Daycare/Caregiver Name: _____ Daycare/Caregiver Signature: _____

Please note a fee may be applied for alternate addresses.

Rural (Headingley) Students – Billet Contact:

Please name a contact person (step-parent, relative, friend) who would be available to pick up and accommodate your child in the event of inclement weather where busses have been cancelled during the school day:

Contact Name: _____ **Relationship to Student:** _____

Home Phone: _____ Cell Phone: _____ Work Phone: _____

Address: _____ Town: _____

Exceptional Needs Information:

Requires assistance: Yes (**Please follow up with school office and submit a Personal Transportation Plan (PTP) Application*)

Description of Service: Regular Wheelchair Access Harness

I/We have read the School Bus Rules (Policy EEAA-E-1) and understand failure to adhere may result in loss of busing privileges as per policy EEAE/JICC.

If this information changes at any time throughout the year, please inform the school.

Parent/Guardian Signature: _____

Date: ____/____/____
mm dd yyyy

School Use Only: Child is an eligible rider Exceptional Needs/Special Program

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St. James–Assiniboia School Division

Great Schools for Growing and Learning

J.M.T. Moffatt
Superintendent

C.M. Melville
Secretary-Treasurer / Chief Financial Officer

Dear Parents/Guardians,

RE: Transportation for the 2024-25 School Year

Purchase Seats

Please note that at this time there will be no purchase seats for the 2024-25 school year.

- Your catchment school will update you after November 1, 2024 if an opportunity to apply for purchase seats becomes available, based on individual routes.

Applications for Transportation

- New bussed students must fill out the transportation form on the 2024-25 student registration form.
- Students who are currently on the bus in 2023-24 do not need to reapply for transportation on the 2024-25 registration form. Please notify your school office as soon as possible if there are changes to your bussing information for the new school year. Changes may take up to two weeks to come into effect.

To Be Met Designations

If you have chosen a “To Be Met” designation, please note that the below “To Be Met” guidelines are for the safety of our students.

- Your child must have an adult meet the child at the doors of the bus and identify themselves to the driver (this should be the same person on a daily basis). If the child is being picked up by another adult, the school principal must be notified in writing before the child will be released. The adult picking up the student must provide ID to the driver as well. Give at least 2 days notice when submitting the request. Emergency circumstances can be a verbal notice to the school, who will then notify Transportation of the situation.
- The bus driver will not be taking verbal or written requests from parents.
- If the child is not met at the bus doors, they will be returned to the school.
- If you would like the “To Be Met” designation removed, please contact your school for the deletion paperwork.

Thank you for your continued cooperation.

Athlone Catchment and Walk Zone

Sturgeon Road

- odd numbers Athlone catchment
- even numbers Heritage catchment

Moray Street

- even numbers Athlone catchment
- odd numbers Strathmillan catchment

No bus available in the Walk Zone. Students outside the Walk Zone are eligible for bussing.





PARENT/GUARDIAN CONSENT FOR PARTICIPATION IN SMUDGING AT SCHOOL

Athlone School

September 2024 - June 2025

Dear Parent(s)/Guardian(s):

Your child may be invited to participate in smudging at school throughout the school year.

As an inclusive and culturally responsive school, we are welcoming all students to learn about First Nation, Métis, and Inuit traditions.

Smudging is an Indigenous tradition that involves the burning of traditional medicines. Smudging allows people to become mindful and centered, better able to hear, see, think, speak, and act in a good way. Participation is always voluntary. It is done in a designated area on school grounds and is approved by the Division's Workplace Health and Safety Officer to ensure that there is proper ventilation. More information about smudging is available by contacting the school.

To participate in smudging, this consent form must be completed and returned to the classroom teacher.

**Please sign and return the bottom portion of this form.

I grant _____ permission to: (Student's Name)

- participate in smudging at the school.
only observe smudging at school.
leave the room during the smudging event.

Comment(s): _____

Parent(s)/Guardian(s) name: _____

Signature: _____ Contact #(s): _____

This personal information is collected under the authority of the Public Schools Act and will be used for personnel administration purposes. It is protected by the Privacy provisions of FIPPA. If you have any questions about the collection of information contact the Access and Privacy Officer, St. James-Assiniboia School Division, 2574 Portage Avenue, Winnipeg, MB, R3J 0H8, 204-888-7951.