



# Lincoln Middle School

3180 McBey Avenue,  
Winnipeg, Manitoba, R3K 0T7  
Phone (204) 837-8397 Fax. (204) 885-3368  
<http://www.sjasd.ca/school/lincoln>

Dear Lincoln Middle School Families,

We hope everyone had an enjoyable holiday break and wish everyone a Happy New Year. As recently announced by the Province of Manitoba Minister of Education, all students, except for grade 6 students who have parents that are critical care workers or are students with exceptional cognitive and physical needs, will be learning from home through online remote teaching. This period of remote learning will begin on **Monday, January 10<sup>th</sup>** and is expected to end on **Friday, January 14<sup>th</sup>**.

During this one-week period all students will be following their regular school day timetables to ensure connections with each of their teachers and classes continue. Our first day of remote learning will happen on Monday which is a Day 6 on the regular school day cycle. Our daily schedule during this period of remote learning is as follows:

<b>Student Remote Learning Schedule</b>	
Period 1	9:00 am
Period 2	9:30 am
Period 3	10:00 am
Period 4	10:30 am – 11:00 am
<b>LUNCH and Movement Break 11:00 am - 1:00 pm</b>	
Period 5	1:00 pm
Period 6	1:30 pm
Period 7	2:00 pm
Period 8	2:30 pm – 3:00 pm

As a friendly reminder to our students, please share the following expectations and the importance of their involvement in their own learning.

### **Learning from Home Plan (January 10 – 14, 2022):**

- Microsoft Teams will be the only platform for students and teachers to connect for whole group or small group meetings. Microsoft Teams will contain your child's daily calendar, scheduled classes, and learning materials such as assignments, links, projects, readings, videos, etc. During this one-week period we will not be providing or delivering hard-copy paper packages to households.

- During each day, students can expect to follow their regular school day schedule from 9:00 – 11:00 and in the afternoon from 1:00 – 3:00 pm. Attendance will be taken for each class and recorded on Powerschool. Subject area teachers will be setting up TEAMS calendars today and tomorrow so students and families have ample notice of their scheduled classes and times.
- Teachers will instruct for the first part of the class and remain online for the entire period to support students that may require assistance. Additional extra help sessions may be scheduled as requested by families, students, or teachers.
- Please contact the school (204-837-8397 or [lincoln@sjasd.ca](mailto:lincoln@sjasd.ca)) if you require an iPad to support your child's at-home learning. A limited number will be available and can be picked up from the school office on the morning of Friday, January 7<sup>th</sup>. iPads must be signed out by a parent and returned promptly upon the completion of remote learning.
- In the event of a teacher illness or absence, a class will be covered by an alternate teacher when possible or cancelled with as much notice as possible.
- Students will be expected to follow their schedules posted within their Teams calendars and to join on time at the start of each class, daily, to take part in the virtual class learning.

### **Attendance and Online Expectations:**

Students and families, know that:

- **Attendance will be taken each class.** Students not in attendance will be recorded absent in Powerschool. Parents, please continue to notify your child's absences through "Safe Arrival" if your child is going to be absent and not online for the day.
- **Cameras on and microphones muted:** We really want everyone to feel connected with each other during this time apart and we would like to see your faces during your classes. We do ask that your microphones are muted while your teachers are teaching and that you use the "raised hand" function to participate in the conversation. Teachers will be expecting you to share your ideas through a variety of formats throughout the day within Teams.
- **Your assignments count:** To be clear, assignments given on Teams during this period of remote learning will be evaluated and used towards your Term 2 grades. Be sure to remain active in your classes and committed to completing each assignment as they are sent your way. Timelines will be fair and we will be sure to provide students with sufficient time to complete all remote learning assignments.

**Grade 6 Critical Care Workers' plan (January 10 – 14, 2022):**

- Please enter and exit the school using the main office doors daily.
- Students are encouraged to arrive at 8:30 am unless the school bus has arrived earlier. Upon entry, please report directly to the art room.
- These students will be online using an individually assigned laptop to access their scheduled remote learning classes on TEAMS from 9:00 – 11:00 and from 1:00 – 3:00. Supervision and support will be provided.
- A movement and/or arts break will be provided between the times of 11:00 and 12:00 daily.
- Lunchtime supervision will be provided by our regular supervisors.
- Students will be provided a laptop to access their TEAMS meetings, however, they will be required to bring a head set or ear buds to respect the learning taking place within the classroom setting.

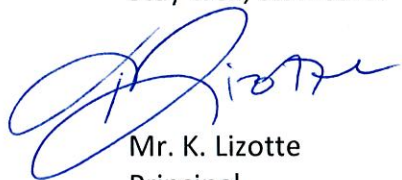
**Additional Information:**

**Operational Closures-** If due to staffing shortages, classes may be cancelled, and in extreme cases, schools may need to close. This will be communicated as early as possible so families can plan accordingly.

**Bussing-** Bussing will continue to operate January 10-14<sup>th</sup>, 2022 for those students who are currently eligible. Please be prepared that some runs may be cancelled due to staff shortages.

On behalf of all the staff at Lincoln Middle School, thank you for your continued support and we look forward to seeing our students online and in person in the weeks ahead.

Stay well, staff safe!



Mr. K. Lizotte  
Principal



Ms. L. Jones  
Vice-Principal

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