

Linwood School Parent Council meeting

November 23, 2022 at 6pm

Library at Linwood School

266 Linwood St

Participants: Roxana de Arriola; Jasmine Diaz; Michael Delos Santos; Regine Nuytten (principal); Amy Stevenson (teacher); Joanna Kroeker (vice chair); Laurie McKnight (chair person); Jody Roy (treasurer); Sandra Miller (secretary).

Laurie motioned to begin the meeting at 6pm. Jody 2<sup>nd</sup>. MOTION PASSED.

1. Additions to agenda: none.
2. Motion to approve parent council minutes from Oct 12, 2022. Joanna 2<sup>nd</sup>. MOTION PASSED.
3. Reports:
  - 3.1 Chairperson's Report: Peak of the Market fundraiser was successful. 115 orders totalling \$2245, provided \$1122.50 to Linwood programs. Donations included 24 Bundle A's & 9 Bundle B's. 6 x 3lb carrots were rotten, so Peak of the Market will refund the replacement cost. Cheque for \$1122.50 to be mailed Nov 24. Laurie plans to fill out the fundraiser report. Grade 5 volunteer veggie packers were very quick and professional. 11 bundles were donated to Linwood families in need, with the remaining donated veggies given to Agape Table.
  - 3.2 Principal's Report: 3 students asked for a logo &/or mascot so they can cheer for the Linwood team during intramurals. Regine has already instigated logo/mascot discussions with multiple classes. The process will be student-led & democratic, using students' art & ideas as the basis for the logo/mascot. Once students vote to choose top 2 ideas, another vote will decide the top choice.

Gr 5 Peak of the Market volunteers will get McDonald's lunch on Monday (& ice cream for 1 or more).

Gr 4/5 handball practices are 3x/week.

Choir Wednesdays

Linwood is participating in Pros vs. Joes hampers. Staff will purchase gifts & students will collect non perishable food items. Each day (Nov 28 – Dec 2) will feature a different type of food to bring.

- 3.3 Treasurer's Report: Total in the bank once Peak of the Market cheque is deposited: \$5331

Ready to write cheques for \$2100 classroom cash (which was approved at Oct 12 meeting). Also \$200 for I love to read month (Feb), so teachers can plan ahead.

4 recommendations from 2021/2022 school year

- Bank agreement required. (We recently acquired agreement.)
- Last year's 50/50 lottery paid out \$1015 to winner, with only \$600 approx for the school. (Discrepancy was due to a 15% fee imposed by the online lottery coordinator site. If we use this method again, transparency of allocation of funds is important.

The school would be able to keep 50% of actual profit, and lottery purchasers would know what their money was supporting.)

- Requisition form required for a missing cheque. (Jody has now filled out the req for that cheque, which had VOID written on it & will submit as required.)
- \$475 withdrawal of July 15, 2021 by a former parent council exec, unbeknownst to the 2021 council members, should have been investigated earlier. (After Jody investigated, it has been found that the member asked to withdraw funds from her account, but the bank took the money from the council fund, rather than her own ACU account. She will etransfer the funds shortly. Measures have already been taken with the bank to minimize further errors.)

#### 4. Outstanding business:

Parent council savings account: GIC's and any other investments are not allowed due to the non-profit nature of parent council. But savings accounts are allowed, so we plan to set that up before winter break. 2.15% interest, with \$1 fee for transfers between accounts, therefore we hope to keep transfers down to 2 per year.

Discussed parent council past additions to school playground & the caveat that future councils are responsible for maintenance. This maintenance cushion can be kept in savings account.

Teacher Wish List: Gr 2/3 classes hope to add a visit from Prairie Exotic to their unit on "Growth of animals & changes". Includes explanatory session & interaction with several species of reptiles, amphibians & insects. Cost is \$200 for all 4 classes. Motion to approve \$200 for Prairie Exotic by Laurie; 2<sup>nd</sup> by Sandra. MOTION PASSED.

Mr. Blake requested \$1300 to purchase 2 sleds for each class that does not yet have them. The Gr 4/5 classes have 2 sleds per class. They love the sleds, & many other students wish to access them too. They've lasted for years & continue to perform well. 7 classes (K-Gr 3) will benefit from new sleds.

Council agreed that all classes should have access to sleds, but the price tag is steep. Motion to approve up to \$700 by Jody for Mr. Blake to purchase 1 sled/class. 2<sup>nd</sup> Laurie. MOTION PASSED.

\*Mr. Blake may contact Regine to request extra funds from parent council if he finds an impressive deal or group buy.

Hot lunches: inadequate cooking facilities mean no hotdog days. "Munch a lunch" option may be explored, with possible prep done at Deer Lodge Community Centre. Laurie's husband will inquire. Regine put forward \$2 pizza slice lunches as a simple option. Full pizzas of multiple types are ordered, then students choose & pay at lunch. No order forms required. Extra pizzas are sold to staff \$5/pizza. Need to check if health inspection permits are required.

Christmas hampers (Pros vs Joes) explained above will benefit families in SJASD.

Linwood Pantry will begin collecting food items in the new year. Regine has confirmed that non perishables & refrigerated items may be collected as long as fridge space is available.

Winter concert raffle: For each \$10 or \$10 gift card, one will receive a chance to win 2 front row seats at the concert day of one's choice. 4 slips will be given to each student to bring home & fill out with name & preferred date & time (E.g. matinée Dec 20). E-transfers will be accepted, with that info in the message. The slips will go straight into one of 4 boxes (designating the various dates & times) that each teacher will have in their room.

Any \$ provided for the front row raffle will be turned into \$10 gift certificates by parent council to create gift card wreaths for silent auction or lottery. Jody will provide Regine with a copy of the lottery license to post at the event. Once the dollar amount of the gift card wreaths is known (the week before concert) Jody will amend the numbers with the treasury board. Tickets can be sold once final approval is given, & several winners will be announced at the end of each concert. Winner will be contacted afterwards if not in attendance. Not yet decided on ticket cost.

5. New business:

Peak of the Market funds will go to classroom cash for teachers to enrich students' learning experiences.

Funds raised by winter concert silent auction will purchase sleds for each class that does not yet have one, as well as add to students' outdoor experiences (E.g. new snow shovels).

New fundraiser: TruEarth laundry strips. Passive fundraiser, 20% of payment supports the school, items shipped to home. Low transportation carbon cost due to much lower weight of product compared to liquid or powdered laundry detergent. Only action required is to share our school code. Continuous fundraiser. Check how often a fundraising report will be required.

Funds raised will support medicine wheel planting. Goal of \$250.

Motion to approve TruEarth fundraiser by Laurie. Sandra 2<sup>nd</sup>. MOTION PASSED.

Meeting adjourned at 7.15pm.