



Phoenix School
111 Alboro Street
Headingley, Manitoba R4J 1A3
Phone No. (204) 889-5053 Fax No. (204) 889-5060
www.sjasd.ca/school/phoenix



Notes from the Office—Week of September 8, 2023

A few notes for Phoenix families:

Welcome Back!

Welcome to the 2023-2024 school year at Phoenix School.
Welcome back to all new students and staff, and the return of Bright Beginnings Educare Inc.
We are excited to learn and grow together as a community of learners.

Phoenix is Growing

At the end of August, three portable classrooms were delivered by the Province of Manitoba to Phoenix School. More information will follow regarding programming for these classrooms as they near set-up completion and are ready for occupancy.

Thank you

A huge thank you to all families and school/division staff who have worked so hard to prepare for a smooth transition to the school year.

School Information

Throughout the school year, important information will be shared with Phoenix families using the digital School Messenger distribution system, Phoenix Instagram, and Phoenix Website. Families are encouraged to check these sources of information frequently. Please refer to the school and division calendar located on the Phoenix and division website for a complete list of inservice and early dismissal dates.

Instagram: [phoenixsjasd](https://www.instagram.com/phoenixsjasd)
Website: phoenix@sjasd.ca

Picture Day

Edge Photography will be completing student photographs at the school on Oct. 4, 2023 with a retake date of Nov. 14, 2023. Families will be able to purchase photographs for their child(ren). More information to follow 📷

Phoenix Lunch Supervisors

Phoenix School needs additional lunch supervisors.
Please consider or share this opportunity with someone you know that might be interested in being a lunch supervisor.
For more information regarding hourly rates and terms of employment, please contact the school at 204-889-5053.

Lunch Program Student Expectations

Parents are reminded to reinforce the following lunch program expectations with their child(ren) to allow for a safe and enjoyable lunch hour for all:

- Follow the directions of the lunch supervisors at all times.

- Stay at your assigned spot in your classroom for the eating portion of the lunch hour.
- Keep your eating area tidy. Students are responsible for recycling or throwing out items from their lunch that are not recyclable.
- Eat your lunch that has been sent from home. As there are several students with severe allergies at Phoenix, students are reminded that they cannot share food. Students are reminded to bring home any items not finished at lunch to assist families with meal planning.
- Dress for the weather. Students will be going outside unless there are extreme weather conditions. Play time and fresh air helps to nurture a healthy mind and body.
- Students must remain on the school grounds when outside during the lunch hour.

Please note that a pause of lunch privileges may be given if these expectations are not followed. During this time, the child will return to the care of their parent/ caregiver during the lunch hour.

Student Dismissal

Dismissal at Phoenix School is a very busy time. Students are making their way to bus lines and the Bright Beginnings Educare after school program. To help with the smooth flow and safe dismissal of students, all parents and caregivers are requested to remember the following:

- Parents and Caregivers are asked to remain outside of the designated exit(s) for their child(ren) at dismissal time to allow bus lines and daycare lines to move freely and safely to their destinations. Families are asked to have an outdoor meeting spot to help connect at the end of the day.
- If picking up a student prior to dismissal time at 3:00 PM, parents and caregivers are reminded that they must come into the school to sign their child(ren) out at the office.
- When picking up your child from daycare, parents are reminded to use the daycare doors at the south end of the school.

Parking and Bus Loop

The parking lot is reserved for Phoenix School and division staff. Parents are reminded not to enter the parking lot during these hours. The bus loop is not available for student drop-offs or pick ups throughout the school day.

Annual Meeting to Establish a Parent Organization

The Annual Meeting for Phoenix School to form a parent organization for the 2023-2024 school year will be held on September 20, 2023 at 6:30 PM at the school. Please watch for more information to follow.

Student Supply/Fundraising Fees

Thank you to all Phoenix families for paying their student supply/fundraising fees using the online School Cash system. [Click here for School Cash Online.](#)

Student Arrival

Teacher Supervision at Phoenix School begins at 8:10 AM every morning. Thank you to all families for making sure students are not arriving too early. If a student arrives late during school hours, they must report to the office to receive a late slip for their teacher.

Water Bottles

Students are encouraged to continue bringing water bottles to school to keep hydrated for the day.

Safety Drills

During the school year, Phoenix School will be completing a number of safety drills as required by the SJASD and province, including fire drills, practice lockdowns and a severe weather drill.