

Phoenix School Parent Council Meeting
June 5, 2023 at 3:30pm
Meeting format: Microsoft Teams

In attendance:

Julie Bueckert – Treasurer
Sarah Oliver – Secretary
Patrick Betz - Principal

Regrets:

Sharyn Coubrough – President
Innocent Ireobhude – Vice-President

1. Meeting called to order at 3:30pm
2. Meeting minutes from last meeting approved, motioned by S. Oliver seconded by J. Bueckert
3. Financials Statements
 - Financial Statements and financial notes for May and June will be emailed by J. Bueckert to the executives and will be approved by email later in June.
 - J. Bueckert will provide the financials binder as well as a USB to Mr. Betz at the end of June.
 - Mucha Lunch - we received the Muncha Lunch invoice in the amount of \$336 for next years program. Motion to approve paying this invoice by J. Bueckert, seconded by S. Oliver
 - Grade 5 Celebration contribution - Parent council will be contributing \$1320.56 towards the grade 5 graduation celebration. The detailed invoice for this will be provided by P. Betz to J. Bueckert so that she can get the cheque issued to the school. The cheque will be made out to the school. The school PO'd this cost through the school division, therefore the school will reclaim the funds from parent council and ensure it goes into the right coffers.
 - Teachers classroom reimbursements- 2 teachers have yet to submit receipts. P. Betz will be reaching out to those teachers so hopefully we can reimburse them by the end of the school year.
 - Fundraising - Every year the division requires a fundraising report from the parent council at each school. P. Betz has sent out the form to be completed and J. Bueckert will complete it.
4. Principals Report - P. Betz
 - Field trips and parent volunteers - We do not want to turn anyone away from volunteering, we'd like to see as many parents volunteering as possible. For the safety of

our students please note that Criminal record checks are mandatory for parents who are wanting to volunteer for off site field trips.

- Modular Classrooms - Currently there is some electrical work happening at the school as upgrades were needed for modular classrooms. In terms of a construction timeline or what it will look like over the summer there are no updates as of yet. It is the facilities with the school division that is the project manager for these classrooms. We are not sure whether or not these modular classrooms will be up and running for the start of the new school year September 2023.
- June 27th is the grade 5 farewell assembly for the students and their families.

This is the last formal meeting of the parent council for the 2022/2023 school year.

Motion to adjourn the meeting made by S. Oliver Seconded by J. Bueckert.

Meeting adjourned at 3:50 pm