

Phoenix School Parent Council Meeting Minutes

Meeting Date: Wednesday, November 8, 2023

Meeting Time: 6:00 pm

Meeting Location: Kindergarten room at Phoenix School

Parent Council Members in Attendance:

President- Sarah Oliver

Vice-President- Christine Antonation

Treasurer- Julie Bueckert

Secretary- Kristie Silk

Principal- Mr. Patrick Betz

Additional Attendees: H. Taillieu, R. Jones and M. Price

1. CALL TO ORDER

-S. Oliver welcomed attendees, the meeting was called to order at 6:00 pm and introductions were made.

2. APPROVAL OF LAST MEETING MINUTES

-Meeting minutes from last meeting were approved, motioned by Mr. Betz and seconded by J. Bueckert

3. FINANCIALS

- J. Bueckert presented the up-to-date financial report. **(Please refer to attached report)**.
- J. Bueckert requested a motion for Parent Council to approve ALL Munchalunch disbursements for the rest of the year. H. Taillieu seconded the motion. Parent Council approved motion.
- Mr. Betz is going to send out a survey to the Teachers to get an idea of how they would like to spend the money that is fundraised by Parent Council.
- A Summary of the school's fundraising goals is required by the end of the year.

4. SCHOOL BUDGET COMMITTEE

- Mr. Betz announced that the School Budget Committee process is starting to form and asked for a volunteer from the Parent Council Board to be part of the School Budget Committee. J. Bueckert volunteered to attend the meetings.

5. PRINCIPALS REPORT

- Mr. Betz thanked everyone who was able to attend the "Welcome Back BBQ". Staff and families enjoyed the event!!
- Mr. Betz spoke about the "Phoenix Grows Kindness" initiative. Every student planted a tulip bulb in the garden at the front of the school this Fall so that they will grow in the Spring.
- Mr. Betz spoke about the "Mobile Vision Clinic". This is a new program that the school is EXCITED about! ALL students are eligible to get their eyes examined. Parent Request Forms will be sent out by the end of December. Subsidy is available for those students that require eyewear.
- Mr. Betz reminded everyone that Cold and Flu Season is upon us. He thanked everyone for continuing to encourage hand washing, covering coughs, and staying home if you are ill!
- Mr. Betz will follow-up to ensure that there is adequate soap and disinfectant spray in each classroom for hand hygiene and desk cleaning.
- Mr. Betz reminded everyone that the Remembrance Day Assembly will be on November 10. ALL Families, Students and Staff are welcome! The assembly will be approx. 30-60mins.
- Mr. Betz announced that the Winter Concert date is booked for Dec 14 at Bridge Church. The times for the Concert is still being sorted out and will be announced soon!
- Mr. Betz motioned a request for Parent Council to allocate some funds towards the "Boston Pizza Hot Lunch" Program for special circumstances. C. Antonation seconded the motion. Parent Council will allocate up to 6 meals towards each Boston Pizza Hot Lunch day as requested.

6. FUNDRAISING

- J. Bueckert spoke about the "Boston Pizza Gift Card" Fundraiser. Students would sell gift cards to their families and friends. For every \$50 raised, the students would get a bonus \$10 gift certificate. Once the school raises \$1000.00 or more, the school would get to keep 10% of all the money raised. Boston Pizza would distribute the money back via a cheque.

- Parent Council decided not to go forward with this fundraiser for the "Winter Fundraiser" because the students are already taking part in the "Boston Pizza Lunches". It may be an option for future fundraising events.
- S. Oliver spoke about the "Shelmerdine Fundraiser.
Poinsettias sell for \$20/plant and you will receive \$6.55 for each plant sold!
Door Swags sell for \$40/plant and you will receive \$10 for each swag sold! Wreaths sell for \$45/plant and you will receive \$7.50 for each wreath sold! Their gift cards never expire and can be used towards almost anything in their store! Gift cards are offered in \$25, \$50 and \$100 values. Receive 10% profit from all gift cards sold!

- S. Oliver motioned to go ahead with the "Shelmerdine Fundraiser" for Parent Council's Winter Fundraising campaign. C. Antonation seconded the motion. Parent Council approved.

- Other fundraisers were discussed for future fundraising campaigns. (I.e. Fundscript Gift Cards, Walkathon, Online 50/50 Raffle, Big Box Greeting Gift Cards and Quiz Night). Mr. Betz requested that more information on each of the fundraisers be emailed to him by the members who presented their fundraiser idea.

7. QUESTIONS

R. Jones asked about the status of the Portables. Mr. Betz gave an overview of the status. The Portables were approved by the province last year and dropped off at Phoenix School in August. Hydro and ramps are still being installed. The estimated “open” date is January, 2024. The division is providing moving support to move the library to the Portables . Once the Portables are completed, Mr. Betz is planning on having an “Open House”.

Updates on the progress of Portables will be announced through the “Notes from the Office”.

S. Oliver suggested that future Parent Council meetings be held online via TEAMS. After an “Around the Table” discussion, Parent Council members decided to revisit the topic in the new year!!

8. NEXT MEETING DATE

-Wednesday, January 17 at 6:00 pm at Phoenix School

9. MEETING ADJOURNED

-Motion to adjourn the meeting made by S. Oliver and seconded by K.Silk.

-Meeting adjourned at 7:00pm.

10. FOLLOW-UP FOR NEXT MEETING

-K. Silk will email Mr. Betz more information on the Online 50/50 Raffle and the “Big Box” Fundraisers.

-R. Jones will email Mr. Betz more information on the “Walk-A-Thon”.

- H. Taillieu will email Mr. Betz more information on “Quiz Night”.

-Mr. Betz is going to send out a survey to the Teachers to get an idea of what they would like to use the money fundraised by Parent Council towards.

-Mr. Betz will follow-up to ensure that there is adequate soap and disinfectant spray in each classroom for hand hygiene and desk cleaning.

-Revisit the topic of Parent Council Meetings moving from In-Person to TEAMS.