

Strathmillan Parent Council Minutes  
Tuesday, January 16, 2024  
Location: School Library

**1. Welcome**

Liz opened the meeting at 7:05pm

**2. Meeting Attendance**

In Attendance:

Katie Nakonechny

Liz Bilyk

Carina Fitzpatrick

Alaisha Parker

Dee Wallace

Rachelle Joyal

Pierre Attallah

Kim Ross

Jonathan Baker

Regrets:

Domenica Nash

Lori Einarson

Natasha Stephansson

Meghan Ruth

**3. Approval of Agenda**

Corrected year to 2024

Alaisha motioned, Katie seconded, Agenda approved.

**4. Approval of December Minutes**

i. December Financial Report:

Closing balance adjustment from \$17376.13 updated to \$17554.86.

Carina motioned, Kim seconded, Financial Report approved.

ii. December Minutes

Alaisha motioned, Kim seconded, December minutes approved.

**5. Reports**

**5.1 Principal's Report**

1.) The current enrollment stands at 305 students.

2.) Strathmillan School will hold a Kindergarten Information Evening on Wednesday, February 7th at 7:00pm in the school library for parents of children born in 2019 who are

looking to enroll their sons and daughters in Kindergarten in the fall. Registration begins on Friday, February 9th.

- 3.) On Friday, February 2nd, the staff will be having an inservice. The teaching staff of the school will be joining the staff of four other Elementary Schools to look at Mamahttawisiwin, which is one of the target areas of the new divisional strategic plan. (Teaching staff will be working to provide authentic learning opportunities for students and staff to learn and value Indigenous cultures, languages, and true history.)
- 4.) February is Literacy Month and one of the activities being planned is an evening storyteller event on February 21st. More details will be sent out as they get finalized.

### **Upcoming Events:**

Tuesday, January 23rd:	Early Dismissal
Friday, January 26th:	Fun Lunch
Friday, February 2nd:	Inservice - No classes for students
Tuesday, February 6th:	Early Dismissal
Wednesday, February 7th:	Kindergarten Information Evening
Monday, February 19th:	Louis Riel Day - No School
Tuesday, February 20th:	Early Dismissal
Wednesday, February 21st:	Storyteller Evening (6:00-7:00 pm)

### **5.2 Teacher's Report**

No Report to submit

### **5.3 Liaisons' Reports**

#### **i) Finance - Alaisha Parker**

Opening balance: \$8,973.47

Closing balance: \$10,230.58 (as of January 16th, 2024)

Credits:

Healthy Hunger (June 2023) \$210.51

Healthy Hunger (September 2023) \$351.11

Healthy Hunger (October 2023) \$194.49

Archie's Pizza Cash \$501.00

#### **ii) Fundraising - Liz Bilyk**

##### **Kindergarten Music Experience:**

We are still waiting to hear back regarding solid ideas/plans

Funds have not been allotted since no firm plan has been made

##### **Festival du Voyageur:**

The cost for attendance is as follows:

- Educational Assistants are free, 1 free chaperone per 10 students, additional chaperones are \$12 each.
- Student tickets are \$13 for 2 events or \$9 for 1 event.
- Bussing costs are extra
- Deadline to submit application is January 22, 2024 with fees being due by February 9, 2024

Mr. Baker had done a poll of teachers, as of January 16th none had responded regarding interest in attending. Council has agreed that the timeline to submit is too short, but it is something to consider for next year if interest from teachers are expressed.

**Gleanlea Greenhouses**

Colour flyers are provided to our group along with, if requested, paper order forms. Online ordering and payment is also available to our customers. Glenlea provides an online system through a separate area of their website for entering paper orders to make submission of our group’s total order efficient and accurate.

Profit margins of up to 25% on the plant orders before taxes, and 15% on the gift cards.

April 1 to April 5 - Recommended date for return of order to the fundraising coordinator  
 April 6 - Paper Orders Due: Inputted Online in the Coordinator Zone  
 April 15 - Last day to place online orders \*no changes or adjustments to orders after this day  
 Delivery timeline is May 8-June 4, but this is all depending on what delivery dates are available if any at this time.

Liz will inquire if dates are still available, and if any, will book a date.

**Mabel’s Labels**

This is an ongoing fundraiser that was created by previous council members. Carina will be adding the information to the Fall 2024 Kindergarten packages and will be making an Instagram post.

**iii) Fun Lunch - Carina Fitzpatrick**

The next Fun Lunch is Subway on January 26th. Orders are due on January 21st. No profits to report at this time. One change has been made to the spreadsheet. We received a credit from Healthy Hunger for a delivery fee of \$4.99. It has been added to the profit section of Subway 10/27/23.

DATE	DONATED	USED	LEFTOVER		Profit	Order #	Cheque Amount
Papa Johns 09/28/23	\$63	\$72	\$24		\$327.11	194	\$351.11
Subway 10/27/23	\$39.00	\$55.50	\$7.50		\$210.99	146	\$194.49
KFC 11/27/23	\$60	\$68.50	-\$1.00		\$167.87	179	\$159.37
Papa Johns 12/22/23	\$48	\$50.25	-\$3.25		\$267.76	181	\$265.51
					<b>Profit:</b>	\$973.73	\$970.48
					<b>E-Transfer:</b>	\$11.50	
					<b>Total Profit:</b>	\$985.23	

## 6. Constitution

### 4. Annual Meeting Requirements

4.1 The Annual Meeting to elect the Parent Council Executive (hereinafter called the “Annual Meeting”) shall be held no later than the third week of October of each school year.

4.2 The Annual Meeting shall be publicized as follows:

- i. By special notice in the school newsletter in the spring of the preceding year.
- ii. By special notice to the newly registered Kindergarten families in the spring of the preceding year.
- iii. By special notice in the school newsletter twice in the fall, the second notice no later than one week in advance of the date of the meeting.

The Principal of the school shall ensure that all arrangements and preparations are made, and shall be the chairperson of the Annual Meeting for the period of the elections.

4.3 The Annual Meeting shall be held at the school.

4.4 The eligible votes of the Annual Meeting shall be all members of the Parent Council as described in Section 2, above. The first order of business shall be to determine voting privileges of associate members and shall be decided by a vote of parent/guardian members only.

4.5 The quorum of the Annual Meeting to elect an Executive shall be a number of parents equal to or greater than five percent of the student enrolment of the school. In the event such a quorum is not reached, those assembled, may, by specific resolution for that year only, set aside the requirements for the five percent quorum.

4.6 The purpose of the Annual Meeting is:

- i. To elect the Executive as defined in section 5 below.
- ii. To give the newly-elected members of the Parent Council Executive and the Principal the opportunity to hear from parents regarding possible matters for attention during the coming year.

### **7. Questions**

Carina received an email from the SJASD regarding a survey for hiring new administrative staff in the division. Deadline for our response is March 15, 2024. We will discuss this at our February Meeting.

### **8. Next Parent Council Meeting is on Tuesday, February 20, 2024.**

Liz adjourned the meeting at 8pm