

Proposed Dates: March 22-April 01, 2023

School: Westwood Collegiate

Destination: Belize **Trip Code:** 23-13

REGISTRATION DEADLINE: October 01 2022

Dear parents and students of Westwood Collegiate

Registration for the is now open! Please follow the instructions below to register for the trip

1. Visit <https://evolvetours.com/evolveregistration/register>
2. Enter the Unique Trip Code for the trip, which is **23-13**
3. Enter the requested **Parent/ Legal Guardian Information** and **Mailing Address**. Click "Continue".
4. Enter the requested **Student Information** about the traveler attending the trip
5. Complete the required online forms
 1. Medical Form - Canadian Tour Members,
 2. Terms And Conditions- Canadian Tour Members,
 3. Waiver- Canadian Tour Members,
 4. Passport Copy ,
 5. Passport Copy,
 6. Passport Copy,
 7. Rooming List,
6. If you would like to register an additional traveler (i.e. a sibling,), please click "Add another student" – then click "Continue"
7. Select the "Add-ons" you would like to purchase.
8. You will be taken to the "Payment Method" page. The breakdown of the trip costs will be shown here. The Payment Schedule will detail the amount owing and installment dates. Select whether you would like to opt for the payment schedule **OR** pay in full now
9. Select your preferred payment method: Credit Card **OR** Cheque
 - If paying via credit card, your card will be placed on an automatic payment schedule.
Note: You do **not** need to log back in to make the credit card payments on these dates. However, you may log back in to make payments towards your balance at any time, if you wish to. Your next scheduled installment will then be adjusted accordingly.
 - If you would like to pay via e-mail transfer, please select the Cheque option at checkout, and email the correct amounts to accounting@evolvetours.com before the payment dates are due, according to the payment schedule below. Ensure to note your student's full name and the tour code **23-13** and send us the password in a separate email.
This payment schedule has 6 payment dates:
 - \$500.00 CAD Non-refundable registration *deposit, charged at time of registration.*
Registration deadline of October 01 2022
 - **\$894.40 CAD** October 15, 2022
 - **\$894.40 CAD** November 15, 2022
 - **\$894.40 CAD** December 15, 2022
 - **\$894.40 CAD** December 15, 2022
 - **\$894.40 CAD** February 15, 2023

*Note: Total trip cost of **\$4,972.00** incl. tax is based on 0 registered travelers. Final payment will be updated to reflect amount according to registration numbers, as outlined on itinerary*

10. Click "Submit Registration"

After successfully registering for your Evolve Tours trip, you will receive a confirmation email shortly with your login information.

Please visit your Parent Dashboard, at

<https://evolveturns.com/evolveregistration/>

This is your one stop hub for all information regarding your Evolve Tours trip, including the tour itinerary, all required forms and more!